MONDAY.COM CORE BUILDER CERTIFICATION PRACTICE EXAM (SAMPLE)

STUDY GUIDE



SAMPLE STUDY GUIDE WITH LIMITED QUESTIONS

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Introduction

Preparing for a certification exam can feel overwhelming, but with the right tools, it becomes an opportunity to build confidence, sharpen your skills, and move one step closer to your goals. At Examzify, we believe that effective exam preparation isn't just about memorization, it's about understanding the material, identifying knowledge gaps, and building the test-taking strategies that lead to success.

This guide was designed to help you do exactly that.

Whether you're preparing for a licensing exam, professional certification, or entry-level qualification, this book offers structured practice to reinforce key concepts. You'll find a wide range of multiple-choice questions, each followed by clear explanations to help you understand not just the right answer, but why it's correct.

The content in this guide is based on real-world exam objectives and aligned with the types of questions and topics commonly found on official tests. It's ideal for learners who want to:

- Practice answering questions under realistic conditions,
- Improve accuracy and speed,
- Review explanations to strengthen weak areas, and
- Approach the exam with greater confidence.

We recommend using this book not as a stand-alone study tool, but alongside other resources like flashcards, textbooks, or hands-on training. For best results, we recommend working through each question, reflecting on the explanation provided, and revisiting the topics that challenge you most.

Remember: successful test preparation isn't about getting every question right the first time, it's about learning from your mistakes and improving over time. Stay focused, trust the process, and know that every page you turn brings you closer to success.

Let's begin.

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How to Use This Guide

This guide is designed to help you study more effectively and approach your exam with confidence. Whether you're reviewing for the first time or doing a final refresh, here's how to get the most out of your Examzify study guide:

1. Start with a Diagnostic Review

Skim through the questions to get a sense of what you know and what you need to focus on. Your goal is to identify knowledge gaps early.

2. Study in Short, Focused Sessions

Break your study time into manageable blocks (e.g. 30 – 45 minutes). Review a handful of questions, reflect on the explanations.

3. Learn from the Explanations

After answering a question, always read the explanation, even if you got it right. It reinforces key points, corrects misunderstandings, and teaches subtle distinctions between similar answers.

4. Track Your Progress

Use bookmarks or notes (if reading digitally) to mark difficult questions. Revisit these regularly and track improvements over time.

5. Simulate the Real Exam

Once you're comfortable, try taking a full set of questions without pausing. Set a timer and simulate test-day conditions to build confidence and time management skills.

6. Repeat and Review

Don't just study once, repetition builds retention. Re-attempt questions after a few days and revisit explanations to reinforce learning. Pair this guide with other Examzify tools like flashcards, and digital practice tests to strengthen your preparation across formats.

There's no single right way to study, but consistent, thoughtful effort always wins. Use this guide flexibly, adapt the tips above to fit your pace and learning style. You've got this!

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Questions

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1. Can board view names be renamed?

A. Yes

B. No

C. Only admins can rename

D. Rename is automatic for some views

2. Before you can set up a Button Column automation, what must you add to the board?

A. Add the Button Column to the board

B. Create an automation from scratch

C. Add a status column

D. Rename the board

3. What is the first step in using the Connect Boards feature?

A. Installing an integration

B. Creating a new board

C. Selecting which two boards you'd like to connect

D. Adding a board link

4. What is the primary purpose of the Connect Boards feature?

A. It connects two boards for cross-board data referencing

B. It duplicates board data

C. It imports data from external

D. It closes boards

5. Where can you find the names and emails of admins in the account?

A. The Boards tab in the main menu

B. In the Users tab of the Admin section

C. In the Notifications center

D. In the Reports tab

6. How can you grant restricted editing rights when inviting a teammate?

A. Invite as a Guest with limited access

B. Give Editor access

C. Invite the designer as a viewer (read-only)

D. Make them an Admin

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7. Where in the Admin section can you set status labels for all boards to read Draft, Review, and Final?

A. In the Customization section > Boards tab

B. In the Display Settings of each board

C. In the Global Settings under Boards

D. In the User Permissions page

8. Which action grants a coworker ownership on the board?

A. Open the Subscribers window and select the crown icon next to the coworker's name

B. Change the board's visibility to private

C. Move the coworker to the top of the member list

D. Add the coworker to a separate share group

9. During implementation, which statement best captures the nature of technical requirements you may identify?

A. All of the above

B. A few

C. None

D. Security only

10. Board views vs dashboards: Which statement is true?

A. Board views display data in multiple ways; dashboards display data in a single configuration.

B. Board views display data in one form; dashboards display data in multiple ways.

C. Board views are only for internal teams; dashboards are for external clients.

D. Board views cannot be used for reporting; dashboards can.

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Answers

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1. A
2. A
3. C
4. A
5. B
6. C
7. A
8. A
9. A
10. B

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Explanations

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1. Can board view names be renamed?

A. Yes

B. No

C. Only admins can rename

D. Rename is automatic for some views

Renaming board views is a customization task that you can perform if you have permission to edit the board. In practice, any user who can edit the board can give a view a new name by accessing the view, opening the options (often shown as a three-dot menu or directly on the view header), selecting Rename, and entering the new name. This isn't limited to admins; it depends on edit rights rather than role alone. If you only have read-only access, you won't see the rename option. Renaming isn't automatic—you choose the new name manually. So the best answer is yes.

2. Before you can set up a Button Column automation, what must you add to the board?

A. Add the Button Column to the board

B. Create an automation from scratch

C. Add a status column

D. Rename the board

You need to have the Button Column on the board first because the automation that uses a button as its trigger must attach to that specific column. The Button Column is the element that provides the clickable trigger, so without adding it to the board there's nothing for the automation to connect to or respond to when you press the button. Once the column exists, you can configure the automation to perform your desired action when that button is clicked. Adding a status column or renaming the board isn't required for this type of automation.

3. What is the first step in using the Connect Boards feature?

A. Installing an integration

B. Creating a new board

C. Selecting which two boards you'd like to connect

D. Adding a board link

Connecting two boards starts with deciding which two boards will be linked, because you need a defined pair to establish the bridge and determine what data can be shared. This choice sets the scope of the connection and the available columns you can map between boards. After you've identified the boards, you can add the Connect Boards column and select the other board to link, then map the relevant columns so information flows where you expect. Installing an integration or creating a new board isn't the starting action for this feature, and simply adding a board link wouldn't have a target to connect unless the boards are chosen first.

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4. What is the primary purpose of the Connect Boards feature?

A. It connects two boards for cross-board data referencing

B. It duplicates board data

C. It imports data from external

D. It closes boards

Connecting boards creates a live link between two boards, enabling cross-board data referencing. The main idea is to establish a relationship so items on one board can reference items on another, allowing you to pull in related data and drive automations based on that connection. This is what powers features like referencing another item and displaying its fields through a Mirror or lookup link. It's not about duplicating data (which would make a separate copy), nor is it about importing data from external sources or closing boards.

5. Where can you find the names and emails of admins in the account?

A. The Boards tab in the main menu

B. In the Users tab of the Admin section

C. In the Notifications center

D. In the Reports tab

You find admin names and emails in the Admin area, specifically in the Users tab. This is the part of Monday.com where you manage all account members, showing each person's name, email, and role. The rest of the areas focus on project work or system notifications rather than listing contact details for admins. So viewing the Users tab within Admin is the central, reliable way to see who has admin access and how to contact them.

6. How can you grant restricted editing rights when inviting a teammate?

A. Invite as a Guest with limited access

B. Give Editor access

C. Invite the designer as a viewer (read-only)

D. Make them an Admin

Giving restricted editing rights is about assigning a role that prevents changes. Inviting a teammate as a viewer (read-only) lets them see the board and its items but blocks any edits, comments, or structural changes. This makes their access truly restricted to viewing only, which is exactly what you want when you don't want them to modify anything. If you need someone to contribute, you'd switch them to a role with editing capabilities (like Editor) or a higher level, but that would no longer be restricted.

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7. Where in the Admin section can you set status labels for all boards to read Draft, Review, and Final?

A. In the Customization section > Boards tab

B. In the Display Settings of each board

C. In the Global Settings under Boards

D. In the User Permissions page

Setting status labels for all boards happens in the Admin area under Customization, specifically the Boards tab. This section is where you define default terminology that standardizes the labels used across every board. By configuring Draft, Review, and Final here, you ensure consistency and avoid having to rename status labels on each board individually. Choosing the per-board Display Settings would only affect a single board's appearance and naming, so it won't provide a uniform, global set of labels. The Global Settings under Boards isn't the correct place for this particular global customization, and the User Permissions page governs who can access or modify boards, not how the status labels are named.

8. Which action grants a coworker ownership on the board?

A. Open the Subscribers window and select the crown icon next to the coworker's name

B. Change the board's visibility to private

C. Move the coworker to the top of the member list

D. Add the coworker to a separate share group

Ownership on a board is a special permission level that gives that person full control over the board. In Monday.com, you grant ownership by going to the Subscribers panel and assigning the owner role to a coworker, which is shown by a crown icon next to their name. Clicking that crown promotes them to board owner, granting access to manage members, settings, and other admin tasks. Changing the board's visibility to private only affects who can see the board, not who owns it. Moving someone to the top of the member list is just a visual ordering and doesn't change permissions. Adding a coworker to a separate share group can affect access rules but does not grant ownership.

9. During implementation, which statement best captures the nature of technical requirements you may identify?

A. All of the above

B. A few

C. None

D. Security only

During implementation, you'll encounter a range of technical requirements rather than a single fixed set. The context—project scope, existing infrastructure, interfaces, data flows, and risk profile—shapes what you identify. In some efforts there are only a few new technical requirements to specify, in others security considerations may dominate and drive a set of security-focused requirements, and in some scenarios there may be no additional technical requirements beyond what's already established. Because the reality can span these possibilities, the option that captures this variety—encompassing a few, security-focused, or even no extra requirements—best reflects what you may identify during implementation.

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10. Board views vs dashboards: Which statement is true?

A. Board views display data in multiple ways; dashboards display data in a single configuration.

B. Board views display data in one form; dashboards display data in multiple ways.

C. Board views are only for internal teams; dashboards are for external clients.

D. Board views cannot be used for reporting; dashboards can.

Board views show the board's data in a single format at a time. When you pick a view—Kanban, Table, Calendar, Timeline, Chart, etc.—that view presents the data in that one form. If you want a different representation, you switch to another view. Dashboards, on the other hand, bring data from one or more boards together on a single page and display it using multiple widgets (charts, numbers, timelines, calendars, and more). That lets you see several representations of data all at once. So the statement that board views display data in one form while dashboards display data in multiple ways is the best fit. The other options don't align with how views and dashboards actually work: a board view isn't inherently multiple forms at once, dashboards aren't limited to a single configuration, and board views aren't restricted to internal use or to dashboards being the only reporting surface.

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Next Steps

Congratulations on reaching the final section of this guide. You've taken a meaningful step toward passing your certification exam and advancing your career.

As you continue preparing, remember that consistent practice, review, and self-reflection are key to success. Make time to revisit difficult topics, simulate exam conditions, and track your progress along the way.

If you need help, have suggestions, or want to share feedback, we'd love to hear from you. Reach out to our team at hello@examzify.com.

Or visit your dedicated course page for more study tools and resources:

https://mondaydotcomcorebuilder.examzify.com

We wish you the very best on your exam journey. You've got this!

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